

MINUTES

MEETING DATE: March 19, 2014

The CBOC met at 5:00 p.m., March 19, 2014, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Kay Aplin
Donald Caldwell
David Fritz

Donald Lamont
June Strambler
Kirk Willson

The following members were absent:

Edward Garcia
Jess Charpentier
Terry McCollough
John O'Connor
Carolyn Kirk

Gerald Roznovsky
Vinay Singhania
Johnathan Sublet
Louis Guidry

The following staff and Board of Trustee members were present:

Monty Burger
Daniel Schaefer
Sandra McCoy-Jackson
Dr. Karin Holacka
Jim Koch

Christy Koury
Danny Massey

The following staff and Board of Trustee members were absent:

John Craig
Bill Frizzell

Mason Howard
Rebecca Kelley

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan/Karin

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback for improvements to the District website. No recommendations for improvement were made.

Review and Approval of Minutes of December 18, 2013 and February 6, 2014 Meeting

Following a review of the minutes and correction of in the recording of attendance for one of the members, a motion was made by Kirk Willson and seconded by Donald Caldwell for approval of the minutes as presented. Motion passed unanimously.

Review of Project Status

Mr. Schaefer indicated that as of February 28, 2014, \$14,519,048 or 35.70% of the bond funds have been obligated for purchase, which is up from \$14,519,048 or 35.70% as of November 30, 2013. He further explained that some of these items are not complete but are ordered or the projects are in progress. A

complete list of purchases was reviewed in detail. Projects completed and paid as of February 28, 2014 totaled \$14,390,951 representing 36% of the bond program.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website and indicated no changes from the previous meeting.

Reallocation of Project Funds

Mr. Schaefer reviewed one reallocation for the committee to consider. Bids for playground equipment came in higher than anticipated due to installation costs. Fortunately, pricing for security fencing around the playground and track areas came in lower providing an opportunity to reallocate funds and meet the bond program objectives. Administration recommends the reallocation of \$110,000 from the security fencing line item to playground equipment. On a motion by Kay Aplin and a second by David Fritz, the committee unanimously approved the reallocation as recommended and presented. As only six members were in attendance two additional members approved the reallocation via email to obtain a majority approval.

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is June 18, 2014, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:43 p.m.




